



rosewood

PROPERTY MANAGEMENT

RENTAL APPLICATION

PROPERTY APPLYING FOR: _____ MOVE IN BY?: _____

MAILING ADDRESS if it will not be this property: _____

NAME

First: _____ Middle: _____ Last: _____ Phone #: _____

SS#: _____ DOB: _____ Driver's license #: _____ State: _____

EMAIL ADDRESS: _____

Current address: _____ City: _____ State: _____ Zip: _____

Since: _____ Why are you moving: _____

Current landlord: _____ Phone #: _____

Previous address: _____ City: _____ State: _____ Zip: _____

From: _____ Thru: _____ Why did you move: _____

Current landlord: _____ Phone #: _____

Previous address: _____ City: _____ State: _____ Zip: _____

From: _____ Thru: _____ Why did you move: _____

Current landlord: _____ Phone #: _____

Have you ever been evicted? _____ Sued by a landlord? _____ Filed bankruptcy? _____ Committed a crime/offense? _____

If yes, explain in a written letter to our office.

EMPLOYMENT

Current employer: _____ Since: _____

Take home pay per month: _____ Contact Name & number: _____

Other income per month: _____ Amount: _____ Per month: _____

Other income per month: _____ Amount: _____ Per month: _____

PERSONAL PROPERTY

1) Automobile: Make _____ Model _____ Year _____ License: _____ State _____

2) Automobile: Make _____ Model _____ Year _____ License: _____ State _____

3) Other : Make _____ Model _____ Year _____ License: _____ State _____

Do you own the following: Piano/Organ _____ Water filled furniture _____ Fish tank/aquarium _____

FOR OFFICE USE ONLY: -----

Monthly rent: \$ _____ Amount of standard deposit: \$ _____ Additional deposit: \$ _____

Application fees: \$ _____ # of units available: _____ Applicant #: _____ Date: _____ Time: _____

Copied picture id? _____ Copied social security card? _____

PETS:

Breed: _____ Age: _____ Weight: _____ Male _____ Female _____ Spayed/Neutered? _____

Has the pet ever injured anyone or damaged anything? _____

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MEMBERS OF HOUSEHOLD – for purposes of identification only, please list name and birth date of all persons to occupy the unit:

IN CASE OF EMERGENCY PLEASE CONTACT:

Name: _____ Phone #: _____

APPLICANT SCREENING CHARGE DISCLOSURE RECEIPT:

- 1) Agent may obtain a tenant screening or credit report from an agency of their choice, which generally consists of:
 - a. Credit history including credit standing
 - b. Public records, including but not limited to judgments, liens, evictions & status of collections accounts
 - c. Information verification
 - d. Current obligations & credit ratings
 - e. Criminal records
- 2) Applicant agrees to/acknowledges the following:
 - a. I have the right to dispute the accuracy of any information provided to the Agent by a screening service or credit reporting agency
 - b. I am aware that an incomplete application may cause delays or result in denial of tenancy. I certify the above information is correct & complete & hereby authorize you to make any inquiries you feel necessary to evaluate any & all of this information, including but not limited to my tenancy, credit standing, employment & bank references.
 - c. Agent is requiring payment of an Application Screening Charge to the applicant, for the purpose of processing an application, of \$40 per person 18+ years, none of which is refundable unless the Agent does not screen the applicant. Application is valid for up to 2 weeks from date of receipt by Owner/Agent. Application acknowledges receiving copy of / reading / & understands Agent’s Applicant Screening Guidelines.

Fee Schedule:

Late fee	\$75.00/Occurrence	Pet violation fee:	\$50.00/Occurrence
Contract violation fee:	\$75.00/Occurrence	Returned check fee:	\$35.00/Return
Parking/vehicle violation fee:	\$50.00/Occurrence	Waste/rubbish fee:	\$50.00/Occurrence
		Smoke alarm/CO2 tampering fee	\$250.00/Occurrence

Security Deposit Guidelines:

Base deposit = rent + \$300

Per pet (if allowed) deposit = \$500

Inadequate applications can be DENIED or security can be increased \$300 per deficiency + amount equal to 1 month’s rent; Agent’s discretion of risk factor applies.

Have you viewed the inside of the property you are applying for? _____ Do you smoke? _____

I have read & understand Rosewood’s Screening Policies & have had any questions answered regarding the application process.

Applicant Date

To apply bring the following to our office: completed application, application fee (cash or money order only), social security card, license, and most recent paystub(s) of 1 month’s income.

I LEARNED OF THIS PROPERTY VIA:

____ www.rosewoodpm.com ____ Now Renting Magazine ____ Bend Rental Guide ____ Craig’s list ____ yard sign ____ Bulletin newspaper ____ Other

WHEN I SEARCH FOR RENTALS I USE:

____ www.rosewoodpm.com ____ Now Renting Magazine ____ Bend Rental Guide ____ Craig’s list ____ yard sign ____ Bulletin newspaper ____ Other

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